

Society for Technical Communication General Meeting Minutes

Date: November 12, 2008

Meeting Started at: 6:15 p.m.

Absences: None

Discussion Topics:

World Usability Day – We all discussed who will participate in WUD, which takes place tomorrow. Cassie will be the moderator, and Enneesa and Kelly will be audience members.

Bake Sale – Will take place on Nov. 19. Enneesa prepared a blurb for the Chapter that can be distributed on fliers at the Bake Sale. Belle will send an e-mail to Marika, looking for department support for baked goods.

Speaker Series – Will take place on Nov. 19. Eric will look into making table tents to announce the event. Stephen will make posters that will be posted. The Chapter will pay for advertising and possibly food; the posters that Stephen made will be printed in the CCLI.

Meeting adjourned at: 6:55 p.m.

Minutes submitted by Cassandra Brabon, STC Chapter Secretary