

Society for Technical Communication Steering Committee Meeting Minutes

Date: October 17th, 2007

Absences: Belle, Melanie, Stephen

Discussion Topics:

- Mentioned the progress of the Capstone course with the web site. The proposal will be presented to the Chapter on next meeting Wednesday.
- Set precedent for committee leaders. (Meaning, if your committee is actively doing something, have a verbal report ready of what you accomplish the previous week and what you plan to accomplish the next week)
- Rae- Had contacted Kurt and will contact the mtustc list to see if members want to work on the project
- Leanne- Talked with the Career Center about possible flier/pamphlet for STC'ers
- Belle e-mailed saying she'll try to get the constitution out to the chapter this week
- Leanne, Rae, and Markia couldn't decide on logo so slightly re-done and will be sent out for voting at next meeting.
- Marika's 2600 class would be able to do a group project for the Chapter (maybe even use that for some recruiting)

Meeting Adjourned